



United States Senate
Committee on Banking, Housing, and Urban Affairs

Internship Program

Chairman Johnson encourages undergraduate and graduate students to apply for an internship with the Senate Committee on Banking, Housing, and Urban Affairs.

Interested applicants should submit the following materials to internships_democratic@banking.senate.gov, or via fax to (202) 224-5371, to the attention of the Intern Coordinator:

1. Cover Letter/Statement of Interest.
2. Current Résumé.
3. Two letters of recommendation: one academic or professional, and one personal from a person who has known you for five years or more.

Press Internship

Students with a specific interest in communications issues are strongly encouraged to apply for our press internship. To apply, please use the subject title “Press Intern” in your email.

Full-Time vs. Part-Time

Full-time interns are expected to be in the office from 9:00am – 6:00pm Monday through Friday. If you are applying for a part-time internship, please provide a tentative weekly schedule in the body of your email.

When to Apply

Interns can apply for one of the four following sessions:

Session:	Application Deadline:	Duration:
Spring	November 15	January – May
Summer I	March 15	May – July
Summer II	March 15	July – August
Fall	July 15	September – December

Other Important Information

- Interns work on a voluntary basis. Although we do not provide a stipend, interns are extended many of the privileges of Senate employees and are subject to both Senate Rules and Committee office policies – including business dress code and ethics requirements.
- Interns are responsible for securing their own housing for the duration of their internship.

Program Details

Experience:

Students will have the opportunity to gain valuable experience working in the United States Senate. Interns assist the Chairman's professional staff with administrative, press, legislative and correspondence duties. This may include conducting research and legislative analysis, drafting constituent letters and press releases, assisting with preparation for Committee hearings and markups, and performing administrative tasks.

Exposure:

Interns become an integral part of our office operation and are exposed to all aspects of the legislative process and Committee business. The Committee acts as a source of legislative and other policy initiatives in a number of important areas within its jurisdiction; therefore, interns will have access to valuable educational resources and will be at the forefront of current political and policy debates in these areas. In addition, interns are encouraged to take advantage of everything Capitol Hill and the DC area have to offer — House and Senate debates, seminars and speeches, research facilities, museums, and other community resources.

College Credit:

Our office is happy to work with students who wish to apply their internship to gain academic credit from their sponsoring institution, consistent with the Committee's guidelines and those of the sponsoring institution.